

VAT REFUND

RECLAIM THE VAT CHARGED ON THIS EVENT

How can VAT Alliance save you money?

IASeminars has formed a partnership with VAT Alliance, who can reclaim the VAT charged on behalf of IASeminars' international clients. **VAT Alliance will attend to all matters involved in the application to the relevant VAT authority**, and will refund you as soon as the refund is received from the relevant VAT authority.

Thus minimal input is required on your part.

What costs can be claimed?

The following costs may be claimed while traveling overseas (may vary from country to country):

- **Exhibition (Stand, furniture rental, electricity and lighting etc)***
- **Conference, Seminar and Summit***
- **Hotel***
- **Training***
- **Vehicle rental***
- **Business entertainment***
- **Meals***
- **Various others***

*Special rules may apply

What next?

Complete the attached authorisation form, send the original form to us and let us do the rest. We will **obtain the invoice** for this event **directly** from IASeminars. All other claimable invoices must be sent to VAT Alliance.

Further information

A VAT Alliance representative will be glad to advise your company as to the scope of reclaim based on your specific travel requirements.

Office: +44 207 431 4664
Fax: +44 207 504 8511
Website: www.vatalliance.co.uk/iaseminars
E-mail: info@vatalliance.co.uk

Authorisation form – Letter of Authority

I hereby authorise VAT Alliance to act as my VAT Reclaim agent and to liaise with relevant Tax Authorities and Offices on my behalf.

For and on behalf of: _____
Registered company name

Registered company address: _____

Contact telephone number: _____

E mail address: _____

Company registration number: _____

Company VAT number: _____

Signed by (Name): _____

(Signature): _____

(Position): _____

Date: _____

Please complete & return the original to:

VAT Alliance
2nd Floor
18-20 Rosemont Road
London
NW3 6NE
United Kingdom

Ref: T1

